



# Summer Camp 2022 Registration

Kids & Company at Rolland-Warner: 3145 W. Genesee St. Lapeer, MI 48446 (810)667-2454

### Registration Requirements – Office Use Only

\_\_\_\_\_ \$30 Registration fee for new registrations (Non-Refundable)

\_\_\_\_\_ \$25 refundable Key Fob Deposit (Separate Payment Required)

\_\_\_\_\_ \$5/Field Trip - bill only if attending Field Trip Date

\_\_\_\_\_ Completion of all required paperwork including Schedule Sheet

\_\_\_\_\_ T-shirt size (one free shirt) \*Youth T-shirt sizes: XS, S, M, L

Name of Child: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Grade for Fall: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

E-mail address: (for statements) \_\_\_\_\_

### Name of Parents/Guardians:

\_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
(Mother)

\_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
(Father)

According to Michigan Department of Human Service Regulations, the parent or guardian of a child enrolled in a Before and/or After-School program must sign a statement verifying that their child is in good health and able to participate in program activities unless otherwise specified.

This is to verify that to the best of my knowledge, my child \_\_\_\_\_ is in good health. I will inform the child care supervisor of any accidents, illness, health restrictions, allergies or medication my child is taking.

\_\_\_\_\_ (Parent/Guardian Signature) \_\_\_\_\_ (Date)

### Please indicate any health concern that you feel your child's supervisor should be aware of:

\_\_\_\_\_ Diabetes/Hypoglycemia \_\_\_\_\_ Orthopedic \_\_\_\_\_ Convulsive Disorder

\_\_\_\_\_ Allergies \_\_\_\_\_ Permanent Vision Problems \_\_\_\_\_ Cardiac

\_\_\_\_\_ Permanent Hearing Problems \_\_\_\_\_ Other (Please List) \_\_\_\_\_

Parent comment on special needs or additional health information:

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# CHILD INFORMATION RECORD

State of Michigan - Department of Licensing and Regulatory Affairs - Child Care Licensing

Instructions: Unless otherwise indicated, all requested information must be provided. If the information is not known or does not apply, "unknown" or "none" is the required response. A blank field, a line through a field or "N/A" are not acceptable responses.

For Provider Use Only.		Date of Admission		Date of Discharge	
Name of Child (Last, First, Middle Initial)					Child's Date of Birth
Address (Number and Street, Building/Apartment Number)			City	State	Zip Code
Parent/Legal Guardian's Name		Home Phone (    )	Parent/Legal Guardian's Name (Optional)		Home Phone (    )
Home Address (if not child's address)		Cell Phone (    )	Home Address (if not child's address)		Cell Phone (    )
City	State	Zip Code	City	State	Zip Code
Email Address (optional)			Email Address		
Employer Name		Work Phone (    )	Employer Name		Work Phone (    )
Name of Child's Physician or Health Clinic			Physician's or Health Clinic's Phone Number (    )		
Hospital Preferred for Emergency Treatment (optional)					
Allergies, Special Needs and Special Instructions (Attach additional sheets, if necessary.)					

BCAL-3731 (Rev. 7-18) Previous edition 6-17 may be used.

See Reverse Side

**Emergency Contact & Release of Child:** List all individuals, including parents/legal guardians, in order of preference, to be contacted in an emergency. If possible, include at least one person other than the parents/legal guardians to be contacted in an emergency and to whom the child can be released. The second phone number column can be left blank. (If more individuals, attach additional sheets.)

1.	(    )	(    )
2.	(    )	(    )
3.	(    )	(    )

**Release of Child Only:** List all individuals, other than the parents/legal guardians, to whom the child may be released. (If more individuals, attach additional sheets.)

1.	(    )	2.	(    )
3.	(    )	4.	(    )

**Parent/Legal Guardian Initials:**

\_\_\_\_\_ I give permission to \_\_\_\_\_, licensed by the Department of Licensing and Regulatory Affairs to secure emergency medical treatment for the above named minor child while in care.

I certify that I accurately completed this form and if anything changes, I will notify the provider by updating this form.

Signature of Parent or Guardian

Date Signed

Date Card Reviewed	Parent or Legal Guardian Initials	Date Card Reviewed	Parent or Legal Guardian Initials	Date Card Reviewed	Parent or Legal Guardian Initials	Date Card Reviewed	Parent or Legal Guardian Initials

LARA is an equal opportunity employer/program.

AUTHORITY: 1973 PA 116  
COMPLETION: Required  
PENALTY: Rule Violation Citation.

**ALL PURPOSE PERMISSION FORM**  
**All Kids and Company Programs**

*Please initial next to each statement you give permission for and sign the bottom.*

I grant permission for my child \_\_\_\_\_ to participate in the program activities as listed below. Program activities include:

- \_\_\_\_\_ 1. Walking field trips on school property
- \_\_\_\_\_ 2. Photographing or videotaping my child for in-school use only for promotional and personal use for parents (gifts or scrapbook).
- \_\_\_\_\_ 3. Photographing my child for the local newspaper or marketing to promote Kids and Company events. (No names are ever used)
- \_\_\_\_\_ 4. Posting photos of my child on the Kids and Company web pages for promotional use by Kids and Company. (No names are ever used)
- \_\_\_\_\_ 5. Watching PG rated Children Movies, during Kids and Company hours.
- \_\_\_\_\_ 6. Going with staff to a restroom for toilet training.
- \_\_\_\_\_ 7. Riding a Lapeer Community Schools bus or GLTA for any field trip.  
(Parents will always be notified in advance of any field trip)
- \_\_\_\_\_ 8. Allowing staff to give or apply sunscreen and chap stick to my child as needed (parent to provide sunscreen & chap stick). Special needs regarding sunscreen?
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- \_\_\_\_\_ 9. Transport my child to safety on a Lapeer Schools bus or walk to evacuation site in the event the building is deemed unsafe and needs to be evacuated. This also includes drills.
- \_\_\_\_\_ 10. *For School Age Programs Only:* According to the Michigan Department of Human Services, school age programs operating in a school building are exempt from compliance of the 1997 edition of Public Playground Safety regulations and regular inspections. Before and After School Age Programs are exempt from licensing rules 400.5117 (7-9).  
[www.michigan.gov/childcare](http://www.michigan.gov/childcare)
- \_\_\_\_\_ 11. I have read and understand all policies and procedures in the Kids and Company Parent Handbook. I agree to adhere to all Kids and Company policies and I understand that violation of any of these policies could result in termination from the program.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**PARENT NOTIFICATION OF THE LICENSING NOTEBOOK**  
Child Care Organizations Act, 1973 Public Act 116  
**Michigan Department of Licensing and Regulatory Affairs**

All child care centers must maintain a licensing notebook which includes all licensing inspection reports, special investigation reports and all related corrective action plans (CAP). The notebook must include all reports issued and CAPs developed on and after May 27, 2010 until the license is closed.

- This center maintains a licensing notebook of all licensing inspection reports, special investigation reports and all related corrective action plans.
- The notebook will be available to parents for review during regular business hours.
- Licensing inspection and special investigation reports from at least the past two years are available on the Bureau of Community and Health Systems website at [www.michigan.gov/michildcare](http://www.michigan.gov/michildcare).

I have read the above statement issued by \_\_\_\_\_  
Name of Child Care Center

Child(ren)'s Name(s) \_\_\_\_\_

Parent Name \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

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Dear Kids and Company Families,

The goal of Kids and Company is to provide a fun and safe environment for your child during Summer Camp. We support this by providing opportunities for your child to participate in a variety of planned activities, physical fitness, games, crafts etc.

No electronic devices will be allowed except on Friday's. It is difficult for the staff to monitor the appropriateness of the content in which your child is interacting while on any device.

They will be given 15 minutes in the am and 15 minutes in the pm to use their device. It will need to be kept in their locker for the remainder of the day. **NO EXCEPTIONS!**

If you need to get a hold of your child, please call our office.

Please know that we want your child's Summer Camp experience to be fulfilling and nurturing. We are not responsible for lost or stolen items.

Please sign and return by the first day of attendance.

Parent \_\_\_\_\_ Child \_\_\_\_\_



## Welcome To Our Summer Camp Program!

### Camp Policies and Procedures

#### PROGRAMS

WEE KIDS II CAMP (Children ages 3 years-5 years)

BIG KIDS CAMP (E5's/Kindergarten through 6<sup>th</sup> grade)

#### ENROLLMENT AND ATTENDANCE

- Enrollment is for the 5-week summer session.
- Charges are assessed based on your child's schedule, **NOT** attendance.
- There are no credits or refunds for days not used. If your child is sent home sick, we will adjust your statement, if it's less hours than scheduled for.
- There is no swapping of days.
- Parents must sign their child in/out daily, along with initials, and see that the child arrives safely at his/her assigned room, making visual or verbal contact with the classroom staff before leaving the child.
- All families **MUST** have a Parent Badge for summer camp. If you have a parent badge from one of our Big Kids Sites, please let our Secretary know on enrollment paper, as it will need access to work at R/W. Please see our Secretary in the office if you are in need of a parent badge.
- Summer camp hours are 7:30am-5pm. Students are not allowed to be dropped off or enter the building at any time prior to 7:30am. A late pick up fee is charged for children not picked up by 5pm. The fee is \$1.00/minute. Abuse of the late fee policy could result in termination from the program.

#### PAYMENTS

- Payments are due by Friday for the following week of service. If you have a prior balance, it must be paid, in full, before your child can begin summer camp.
- If payments are not made by 1pm on Fridays, your child will not be able to attend camp the following week.
- When making a payment, please utilize your payschools account and/or the Payment Drop Box, located inside by the Kids and Co. office door.

#### TEMPERATURE CHECKS ON SITE

- Each day prior to attending camp, students are required a temperature check prior to entering the building. ***Keep in mind that if your child is exhibiting symptoms, you should NOT send your child to camp.***

## **MISCELLANEOUS**

- Free Lunch through Lapeer Community Schools is TBD. More information to come.
- Please make sure to use an ice pack when packing a lunch for your child. Refrigeration is limited and must be brought “ready to eat”.
- A fresh water bottle daily is recommended, labeled clearly with child’s name. Summer Camp is very active and we are outside a lot, weather permitting! There are no drinking fountains available for use.
- Extra set of clothing, swim suit and towel is recommended, to be left in their locker or backpack. Swim shoes are required to be worn on water play days.
- Children will be provided a rest or “down time” daily. Children will choose from quiet activities i.e. reading, board games, crafts, etc.
- **Toys from home will not be allowed during summer camp.**

## **SUNSCREEN**

- Sunscreen is recommended for **every** child in our summer program.
- Permission to apply sunscreen is included on the All Purpose Permission Form completed at enrollment.
- Please bring sunscreen in its original container to be left at Kids and Co.
- Print your child’s name on a piece of masking tape on the sunscreen using a permanent marker. (Otherwise the oils from the sunscreen rub the permanent marker off of the bottle)

## **BUG REPELLANT**

- Bug repellent may be recommended as outdoor play is frequent.
- Please print your child’s name on a piece of masking tape on the bug spray with a permanent marker—it can be left at Kids and Co. or sent home with your child at the end of the day.
- Make sure it is a child-friendly bug repellent.
- If your child is extra sensitive and requires bug spray on a daily basis, please inform the Kids and Co. staff AND include this on your child’s emergency information card.

## **NEWSLETTERS:**

- Summer Camp Newsletter will be given to each family the first week of camp.

**The Kids and Company Parent Handbook Policies and Procedures  
still apply during the summer months.**